

## OUR LADY OF PEACE CHURCH

2800 Mission College Boulevard  
Santa Clara, CA 95054-1803  
Phone: (408) 988 – 4585 Fax: (408) 988-0679

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## BAPTISM OUTLINE OF REQUIREMENTS

Thank you for choosing to have your child baptized at Our Lady of Peace Church & Shrine. To ensure that the registration process goes smoothly, we are providing you with a general outline of the necessary requirements. Please note that all required paperwork must be turned in to the rectory office at least one (1) week prior to the baptism.

### Requirements:

- **Godparent Eligibility Form** – This form is required prior to the parents registering for the baptism of their child. One form per godparent is necessary.
- **Classes** – Classes can be taken independently and at any time prior to the baptism in any Catholic Church. If the parents and/or the godparents take the classes outside of Our Lady of Peace, then the certificate of completion or letter must be submitted prior to the baptism.
  - If you decide to take the classes at Our Lady of Peace, please plan to attend two sessions (class schedule on page 2). A certificate of completion will be given to you at the end of the second session. Prior registration is necessary.
- **Registration Form** – this must be done in person at the parish office by at least one parent with the following:
  - **Birth Certificate** – If no birth certificate is available at the time of registration, the office will accept the hospital record. **Please note that a baptismal certificate will not be issued unless we receive a legal birth certificate.**
  - **Donation** – we ask that the donation of at least \$50 per child be submitted with registration.
- Meeting with the Pastor or Associate Pastor – if the parents are not married in the Catholic Church a meeting with the pastor or associate pastor is mandatory.
- Baptism Dates – Please call during normal business hours to inquire about exact dates. The Baptism date is confirmed only when all necessary paperwork is turned in and the priest appointment (if needed) is completed.

We hope that this time of preparation for your child's Baptism will be filled with many graces and blessings! If you have any questions or concerns regarding the registration process, please do not hesitate to contact us.

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**Baptism Class Schedule**

**Location: Room 1104** in the Family Learning Center

**Time: 7:00pm – 8:30pm**

Please plan to attend two sessions. The registration form is available in the parish office and online.

<b>2023 Month</b>	<b>Session 1: Ceremony of Baptism</b>	<b>Session 2: On Christian Living</b>
January	January 20, 2023	January 27, 2023
February	February 17, 2023	February 24, 2023
March	March 17, 2023	March 24, 2023
April	April 21, 2023	April 28, 2023
May	May 19, 2023	May 26, 2023
June	June 16, 2023	June 23, 2023
July*	<i>No Class</i>	<i>No Class</i>
August	August 18, 2023	August 25, 2023
September	September 15, 2023	September 22, 2023
October	October 20, 2023	October 27, 2023
November*	<i>No Class</i>	<i>No Class</i>
December*	December 1, 2023	December 8, 2023

**Each Parent and Godparent are required to take the TWO Class Sessions.** One class is on the Ceremony of Baptism, and one class is on Christian Living.

**Classes meet in Room 1104** (subject to change) of the Family Learning Center. Walk to the playground and go between the building and the playground. It will be the last door of the building on the left.

**Classes are from 7:00pm to 8:30pm on the 3<sup>rd</sup> and 4<sup>th</sup> Friday of the month** (\*unless otherwise noted).

A Certificate of Completion will be *emailed* after the second class has been completed. Please register at the Parish Rectory Office.